

## HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

**VACANCY ANNOUNCEMENT #**

10-131

**OPEN PERIOD:**

5/12/2010 – 5/26/2010

**JOB TITLE:**

Logistics Management  
Officer

**PAY GRADE AND SERIES:**

GS-0346-13

**PAY RANGE:**

\$91,141 - \$118,481

**POSITION LOCATION:**

Los Alamitos, CA.

**UNIT:**

AASF – Los Alamitos

**PDCN #: 70445000**
**Security Clearance Required:**

Secret

**APPOINTMENT TYPE: PERMANENT - DUAL STATUS**
**AREA OF CONSIDERATION:** CURRENT ON BOARD PERMANENT  
CALIFORNIA ARMY NATIONAL GUARD TECHNICIANS ONLY

Military grade of O-3 through O-5.

**Compatible Military Grade Assignment: MOS 15.**
**Key Requirements:**
**THIS IS A PERMANENT POSITION**

This position is located in the Logistics function in an Army National Guard (ARNG) Army Aviation Support Facility (AASF). The AASF provides flight, and flight training operations, Aviation Unit Maintenance (AVUM), Aviation Intermediate Maintenance (AVIM), and aviation maintenance training for supported Units. The purpose of the position is to manage, plan, organize, and direct AASF logistics operations in support of AASF and supported aviation unit training and flight operations. The Aviation Logistics Management Officer (ALMO) provides logistical support to, and partners with, the AASF Commander, Flight Operations, Safety, Quality Assurance, and supported unit commanders in planning, scheduling, and implementing a comprehensive flying program.

**Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.**

**PAYMENT OF PERMANENT CHANGE OF STATION (PCS):** Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

**SUBJECT to NIGHT and/or ROTATING SHIFTS.**

**Position Requires Travel:** Infrequent/Rare.

**QUALIFICATIONS and EVALUATION:**

**General:** Experience, training, and/or education which demonstrates judgment, analytical ability, and skill in dealing with others in person-to-person work relationships.

**Logistics Management Officer GS-0346-13:** Must have 500 hours AND qualified as a Maintenance Test Pilot and 36 months of specialized experience managing & administering AASF logistics functions to meet mission requirements; experience in planning, organization and coordination of logistics efforts in the AASF in support of unit, facility, state, NGB & DA mission requirements; experience which demonstrates the ability to perform maintenance test flights/maintenance test flights examiner duties; experience prioritizing logistics support to meet unit readiness goals; experience administering personnel management programs; experience in the administration of a safety and security program within an AASF logistics function.

**KNOWLEDGE, SKILLS, AND ABILITIES:** The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Ability to plan, organize programs which support AASF/Unit Commander's use of aircraft and flying hours to accomplish training and operations missions; ability to assess the impact of changes in the flying hour program ensuring changes do not exceed AASF Logistics capabilities/ability in the management of the ULLS-A, SPBSR, ULLS-G and RCAS automation systems.
2. Ability to manage the day to day execution of AASF logistics programs and budget; directing staff in relation to

- aircraft maintenance, production control, material services, ground support and facility services.
3. Ability to coordinate with supported unit commanders and other agencies to develop CONUS and overseas deployment plans to meet unit mission goals, aircraft availability and deployment requirements.
  4. Ability to establish work standards.
  5. Ability in the review of overall personnel programs within the organization to insure effective accomplishment of personnel management responsibilities.
  6. Knowledgeable in the responsibility for safety conditions, procedures and work practices employed within the assigned area of responsibility.

**SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE:** A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months of experience. The education must have been in fields directly related to the type of work of the position (i.e., business administration, logistics management, traffic management, etc.)

**COPIES OF TRANSCRIPTS ARE REQUIRED FOR EDUCATION TO BE CREDITABLE**

**CREDITING NATIONAL GUARD EXPERIENCE:** NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

**CONDITIONS OF EMPLOYMENT:**

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA Army National Guard and wear appropriate military uniform and comply with required grooming standards.

**HOW TO APPLY:**

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current resume.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard – HRO Office via email at: [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file.
6. When emailing documents **PLEASE LIMIT DOCUMENTS TO AT LEAST 5 PAGES**. Any large files or documents will automatically be rejected by the email server and will not be viewable for rating by qualifications of this office.

**IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350**

**REQUIRED DOCUMENTS (Application Packet):**

- OF 612, Optional Application for Federal Employment **OR** current resume (**mandatory**)

**OPTIONAL DOCUMENT (Application Packet):**

- SF 181, Ethnicity and Race Identification Form

**THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.**

**APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE**

[www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr) and at [www.opm.gov/forms/](http://www.opm.gov/forms/) .

**APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)**

**The Human Resources Office will not accept applications via fax or mail without prior consideration from**

**HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.**

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

**ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.**

**VETERANS PREFERENCE DOES NOT APPLY.**

**All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)**

**THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**